

Dear Parents,

**Landstown High School** continues to transform the instruction your child is receiving at our school. A significant part of this transformation is the regular use of a wide variety of digital resources and tools. To meet the needs of all students we are now able to provide a laptop to students in grades **9-12**. By issuing a laptop to every student, all students will have access to this wide variety of digital resources that are integrated into our instructional program. These laptops will be available for student use at school, and, in upper grade levels, they will be available for student use at home. Parents will be contacted directly to register to receive their child's Internet browsing history, and may further restrict access to sites when the device is in use off school campus. Parent adjustments to student access do not impact the filtering in place while on school grounds.

Students will be responsible to have their fully charged laptop at school every day. Similarly, they may be responsible for the any damage done to the laptop as well as loss or theft. Details of student responsibilities are delineated in the Student Digital Device Agreement which is included in the Parent Acknowledgement Form sent home at the start of school. You are encouraged to review the expectations with your student. Listed below are the responsibilities:

1. Damages, up to the cost of the device, may be assessed by the school for a device that is reported lost or stolen, not returned on or prior to return due date, damaged, tampered with, or vandalized.
2. The school should be contacted to assess any hardware or software problems that may arise. Students shall not attempt to open the device casing, attempt to repair, or in any way alter the device.
3. Student use of the device at all times is governed by the Code of Student Conduct and the Acceptable Use Policy.
4. The device may be used to connect to the Internet outside of school; however, it is not the responsibility of the school division to provide Internet connectivity.
5. Parents/guardians are responsible for monitoring the use of the Internet with this device when not on the school division network. The Internet filtering software on the device may not be disabled or bypassed for any reason.
6. Devices contain an image containing any needed operating system and approved instructional software titles. Only the school may add additional software.
7. Students are expected to follow all copyright laws. The sharing or transferring of copyrighted materials with this device is prohibited. When in doubt, ask school personnel first.
8. Physically altering the device and tampering with existing identification labels/stickers is considered vandalism and is strictly prohibited.

We look forward to the continued learning opportunities available for students as we continue to transform our instructional program to better meet the needs of all students.

Sincerely,

Cheryl C. Askew, Ed.D.