



Grading Practices

School: Landstown High School, Governor's STEM and Technology Academy

Subject(s): English

Grade Level: 9-12

Homework

Homework will be defined as assignments that are given with the specific intent of the student spending up to one hour completing the work outside of class to serve one of the following purposes:

- To practice material presented during classroom instruction
- To prepare for new learning or classroom instruction.
- To promote extended and independent learning,

The grading of daily homework will not exceed 10% of a student's cumulative grade, and homework alone will not constitute grounds for failure of the quarter, term, or course. The term "homework" and imposed practices will not be applied to other assignments students complete outside of class time. Examples include, but are not limited to, late work, make-up work, and assignments where students are granted extra time to complete classwork.

Late Work

Since assigned homework is used on a daily basis to assess achievement, late "homework" will not be accepted for credit if a student is present on the days it is assigned and due. Late work must be completed within one calendar week of the original due date. Late work must be completed during a student's ASB or outside of regular class time. A score of zero will be recorded until the outstanding assignment is turned in. Late assignments do not include tests and/or other in-class assignments due to student absences. Students will follow the makeup policy for work of this kind.

Explanation of Zeroes

A "temporary zero" will be administered immediately when a student does not complete work to alert student and parents for the need to make-up the missing work. Every effort will be made to hold students accountable for completing a missed assignment during the two-week period following the assignment of the zero. Once work is completed, the teacher will replace the "temporary zero" with an "I" until the grade reflecting student learning and understanding is entered. Each "temporary zero" will be removed before progress reports and report cards. At that time, teachers will use discretion in assessing the student based on the accumulation of work and student observation for the grading period. If insufficient data exists to adequately assess the student for missing assignments, an "I" grade will be given until the teacher has collected sufficient data to accurately assess the student's level of understanding regarding objectives and skills associated with missed assignments.

Reassessment

Summative re-takes must be completed during a student's ASB or after school. Students must demonstrate evidence of best effort through work on a study guide, additional practice as assigned by teacher, test corrections,

etc., in order to prepare for a summative re-take. The final score on the summative assessment will consist of an average of the original and reassessment scores. Summative re-takes are capped at one re-take. Summative re-takes cannot exceed two weeks of the original assignment due/test date.

Make-up Work

The following guidelines concern the occasional, 1-2 day absence – the most common kind. A personalized make-up plan will be arranged with input from the teacher, student, counselor, and parent/guardian where extended absences (1-2 weeks or more) are concerned.

- The student will initiate the conversation about make-up work whenever s/he has been absent.
- Make-up work must be completed within one calendar week of the original due date.
- Make-up work must be completed during a student's ASB or outside of regular class time.
- A score of 0 will be recorded until the outstanding assignment is turned in.
- If a student is present on the day material is assigned and absent on the day it is due, this work will not be considered make-up work and is due immediately upon the student's return.

Since assigned homework is used on a daily basis to assess achievement, make-up homework may not be required of the student if s/he is present on the days this material is reviewed in class. The teacher and student will work together to ensure student mastery of material with an alternative assignment, assessment, practice, etc.

Extra Credit

Extra Credit opportunities/assignments will be given sparingly, not to exceed 2 Extra Credit assignments per grading period. Extra Credit assignments will be closely aligned with the curriculum and/or objectives of the coursework for each particular class within the English Department. Extra Credit assignments will not move a student's overall average for the grading period more than half a letter. For example, extra credit may move a student from a D to C-, B+ to A-, C to C+, etc.

For additional information, please access the [VBCPS Grading Guidelines for Secondary Schools](http://vbschools.com) on vbschools.com.